

**MAP Board of Directors Meeting  
December 4, 2009 (Teleconference)  
Minutes**

Meeting Convened at 10:30 AM

Present: Maureen O'Meara (President), Matt Nazar, Stacy Benjamin, Judy East, Anne Krieg, Beth Della Valle, Helen Edmonds, Bruce Hyman

**Agenda Items:**

**1. Approval of Meeting Minutes.**

**Motion:** Approve minutes from the November 6, 2009 meeting. **Second.**

**Passed:** 6:0:3

**2. NNECAPA CM. Maureen O'Meara**

- Maureen has been attempting to gain better understanding of the needs and process to allow MAP to arrange CM credits through NNECAPA. This would avoid the need to pay the \$900 fee separately. More information is needed.

**Motion:** Table item until more information is available. **Second.**

**Passed:** Unanimous.

- Beth noted the need to ensure CM credits for the January legislative tutorial. Maureen said she should have the information she needs quickly, and that a final vote by email would work.

**3. Treasurer's Report. Fred Marshall (in absentia)**

- The Treasurer's Report (attached) was accepted by consensus.
- MAP got about \$1500+ from the NNECAPA conference.

**4. Funding Guidelines. Rebeccah Schaffner (in absentia)**

- Rebeccah prepared and circulated a draft set of funding guidelines by which the Board could review funding requests.
- Judy East expressed some concern that it may be hard to know the total budget at the time of any given sponsorship request.

- Beth expressed some concern with the stated priority for Maine events. For example, she would support cooperation with Canadian planners, on shared interests such as Gulf of Maine issues.
- Bruce stated that as far as the requirement to provide a budget, he would be comfortable with basic information such as the percentage of costs to be supported by MAP's sponsorship. Matt expressed agreement and said the purpose of this requirement is simply to ensure that MAP is not the primary sponsor of some other organization's event.
- Maureen said that she felt the policy was perhaps too long and required more detail than perhaps the Board is actually willing to review. There was general consensus on this point, and the Board discussed deleting certain requirements (A.1, 6-7) and rewording or combining others.
- Stacy indicated that a written policy is better than the ad hoc approach the Board has used in the past. There was consensus on this point.

**Motion** (B. DellaValle): Moved that the Board adopt the Guidelines with certain changes: delete § A(6) – (8); add new § A(6) (that MAP not be the sole source of funding); and new § A(7) (the requesting organization must indicate which of the goals in § B the event will further), and other changes shown on the Guidelines (attached)l **Second** (S. Benjamin).

**Passed:** Unanimous.

- Stacy will create a final document with these changes, and get it posted to the MAP website as well as listserv.

#### 4. **Rural Partners Funding Request.** Stacy Benjamin

- Stacy circulated materials (attached) regarding the funding request for printing of Maine Rural Partners' report. There was consensus that these materials generally satisfy the new Funding Guidelines.

**Motion** (J. East): Provide \$500 funding for this report. **Second** (A. Krieg).

**Passed:** Unanimous.

- Stacy will inform Maine Rural Partners that Beth has the logo that can be used in the publication.

#### 4.a. **Additional Funding Request – Maine Brownfields Conference.** Judy East

- Judy is working on this conference with GEI Consultants and MDEP. The request is for a \$250 co-sponsorship. The event will be held on April 6, 2010 at the Augusta Civic Center. This is a “Bronze” level sponsorship, and our name would be listed as a conference sponsor. The formal funding request, following the new Guidelines, is attached.
- Beth noted that we should pursue CM credits for this event. Judy agreed and noted that the national conference did supply CM credits as well. She will pursue this.

**Motion** (S. Benjamin): Fund at \$250 level. **Second** (A. Krieg).

**Passed:** Unanimous.

**6. NERC/CONEG.** Mac Stocco.

- Mac was absent, but Maureen noted that he has done much to raise MAP’s profile on rail issues.

**7. Website.** Judy Colby-George

- Judy was absent. Helen noted that some changes and corrections about which she has notified Amanda have not been made. In the future, emails regarding the website should be copied to Maureen and Rebeccah.

**8. Membership.** Linda Johns

- Linda was absent, but Beth noted that membership is up to approximately 130.

**9. Legislative Policy Committee.** Beth DellaValle

- The 2010 tutorial will be on January 8, 2010 at the same location (MDOT conference room in Augusta) and on the same schedule as last year. The Board meeting will occur at 10:30 – approximately noon, followed by General Membership meeting at 12:30 – 2:00 pm, then the tutorial from 2 – 4 pm. The tutorial will be videotaped.
- Stacy confirmed that she has David Elliott from OPLA lined up to present “how a bill becomes law”.
- The remainder of the tutorial will focus on “coalition building.” Beth is working with potential speakers including John Piotti and Ted Koffman.

- LPC will review bills in light of the list of important topics developed at the annual meeting.
- Matt indicated that MMA will be getting more heavily involved in Dark Skies issues, and is also starting to engage and survey members regarding Site Law issues. Matt has seen two messages from MMA members opposing pending bills on these issues.
- Stacy noted that SPO is undertaking rulemaking on the comprehensive plan review regulations.
- Beth will post details regarding the tutorial on the listserv.
- Helen agreed to arrange for food.

#### **11. Other**

- Beth indicated that the form based codes meeting had good MAP attendance. She will keep the Board informed on these issues.
- Maureen stated that it appears the Board may not need a February meeting, but then March will be very busy as the Board begins planning for the annual meeting. The Board can decide on this issue in January.
- Stacy noted that Robert Orr would be speaking in Rockland on December 8, regarding "new urbanism."

#### **12. Next scheduled meeting - January 8, 2010.**

**Meeting adjourned, 11:45 am.**