

**MAP Board of Directors Meeting
November 7, 2008 (via telephone conference between Bar Harbor, Augusta and
Yarmouth)
Minutes**

Meeting Convened at 10:30 AM

Present: Maureen O'Meara (President), Beth Della Valle, Anne Krieg, Helen Edmonds, Hugh Coxe, Linda Johns, Stacy Benjamin, Rebecca Schaffner, Noel Musson, Steve Condon

Agenda Items:

1. Approval of Annual Meeting Minutes. The Board voted to approve the Meeting Minutes of 9/26/08 9:0:1 (Helen Edmonds abstaining).

2. Maine Municipal Association Conference, October 9.

- Maureen attended this conference, at which we co-sponsored a session on the historic preservation tax credit. The first part of the session went well; the portion on implementation could have been improved.

3. Legislative Policy Committee

- The LPC met on October 24; it was a small group due to schedule conflicts.
- The LPC will sponsor a 2 hour tutorial on legislative process beginning at 2 p.m., following a 12:00 – 2 p.m. meeting of the general membership on January 9, 2009, at which the membership will select the bills for LPC's focus in the coming session.
- The Board agreed that we should apply for CM continuing education credits for the 2-4 p.m. session.

Motion: Seek CM credits for the legislative process tutorial on January 9.
Second.

Passed: 10:0:0

- The LPC is also working to complete several sections of the LPC Handbook, which we hope to finalize and post to the website. All LPC members will also be provided with a copy.

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- The Handbook will be updated and amended as appropriate over time.
- Stacy has agreed to prepare a bill tracking spreadsheet.
- Fred has been involved with the MDOT Traffic Movement Permit review process.
- We could use an update on the Informed Growth Act process.
- The LPC will contact Kat Fuller regarding the TIF bill for transit-oriented development.
- CPAC is to hold a meeting in November to discuss possible legislation.
- The LPC is asked to keep an eye on SPO's Land Use program to monitor budgetary issues.

4. Website Upgrade

- Rebecca reported that Judy has been working on the upgrade. She received an additional proposal, but it appears we'll continue to work with the originally identified contractor (Tugboat).
- Judy has received some preliminary information, including an organizational chart, and should be prepared soon to present something to the Board – possibly by the end of December.

5. Newsletter

- Rebecca has received indications from several contributors. It appears there will be plenty of material.
- The LPC tutorial should be highlighted on the first page.

6. 2009 NNECAPA Conference

- The NNECAPA Conference will be September 24-25, 2009 at the Hutchinson Center in Belfast.
- The organizing committee is attempting to work with the local Chamber to get a flat rate on lodging in the area.
- The committee's next meeting is scheduled for the week of November 10.

7. Other

- a) Beth reported a request to “partner” with the Center for New Urbanism – New England on an “urban design” workshop. The date and location are not determined yet. It doesn't appear any financial support is requested, only organizational help and

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advertising the event to members. The event will probably be after January 1. The Board generally supported this idea. Anne offered to assist Beth with this event.

Motion: Agree to support this event with co-sponsorship, and seek CM credits. Second.

Passed: 10:0:0

b) Maureen recently spoke to Bob Schapto regarding the resurrection of the MEACC. They are discussing a session on either shoreland zoning or In-lieu Fee programs. MEACC is not looking for financial support, merely “partnering.” Maureen said that we would look into CM credits for such an event.

c) Rebecca reminded the Board that we need to discuss how to handle requests for non-budgeted funds during the year. Maureen noted that we do have a reserve fund that can be tapped in appropriate cases. It’s also important that when such requests are made, there be a MAP member who is willing to take responsibility for the project.

Motion: Add a line item to future budgets, for this type of unfunded, unanticipated request.

Discussion: It’s unclear how this would be funded at this time. The Board needs to discuss this issue in more detail, and will talk about guidelines at the December meeting.

Passed: 10:0:0

d) Stacy mentioned that the Board should recognize Jim Fisher’s valuable contributions to the organization. The Board agreed we could do this at the next annual meeting.

e) Next meeting: December 5, 2008, 10:30 a.m. Discussions will include the Awards Committee, 2009 Annual Meeting update, line item guidelines, and the LPC update. Let Maureen know if you have additional agenda items.

Motion: Move to adjourn. Second.

Passed 10:0:0

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