

MAP Board of Directors Meeting
March 6, 2009 (MDOT Conference Room, Augusta)
Minutes

Meeting Convened at 10:40 AM

Present: Maureen O'Meara (President), Anne Krieg, Rebeccah Schaffner, Helen Edmonds, Linda Johns, Beth Della Valle, Mac Stocco, Stacy Benjamin, Judy Colby-George, Fred Marshall

Agenda Items:

1. **Approval of Meeting Minutes.** The Board voted to approve the Meeting Minutes of 02/06/09 6:0:3 (L. Johns not present for this vote)
2. **Website Upgrade.** Judy Colby-George.
 - The website upgrade is still in progress. Judy needs to provide our logo and a general MAP purpose statement. Judy is going to create a new logo with our web address.
 - We hope to have the new site live in about a month.
3. **LPC Update.** Stacy Benjamin
 - Andy Fisk called Maureen, expressing appreciation for our support of LD 460 (the Climate Change Adaptation Stakeholders Group), and asking for a representative on that group. It was agreed that the LPC would discuss this at its next meeting. (Note: Fred Marshall has since been appointed as MAP's representative on the Stakeholder Group if the bill passes.)
 - Maureen acknowledged the hard work of the LPC this session.
4. **Membership.** Linda Johns.
 - MAP is up to 115 members, with 30 more people who paid only through 2008. This may be a record!
 - Linda will distribute her list of "undeliverable" addresses to see whether anybody has updates.
5. **Newsletter.** Rebeccah Schaffner.
 - The next deadline is 04/11/09. A number of Board members offered to provide articles, including: an LPC update; all of the information on

MAP's annual meeting and budget; Anne's information on cruiseships, a topic she is discussing at the national conference; Beth's piece on the Congress for New Urbanism.

- The Board discussed the benefits of providing courtesy copies of our newsletter to agencies, such as MDEP. Rebecca will take suggestions on recipients.

6. 2009 NNECAPA Conference, Sept. 24-25. Rebecca Schaffner.

- The committee looked at venues in Belfast other than the originally planned Hutchinson Center, but it was difficult to find a suitable alternative so Hutchinson has been confirmed.
- Session ideas are still in process. Rebecca is taking suggestions for speakers.
- The committee is working hard to keep the budget and cost level this year.

7. Annual Meeting. Maureen O'Meara and Hugh Coxe.

- Hugh has sent some names on possible locations for the meeting. Other locations are being investigated such as the Map room at USM. Matt Nazar noted the idea of contacting LURC for possible speaker ideas.
- Beth noted that we need to connect more with LURC as they are segregated from other communities. Maureen agreed that we need to contact LURC more but it is a diversion from the MAP theme for the conference. The group discussed this at length. The comments focused on how best to include LURC into MAP as well as the theme of the conference of past, present and future of planning in Maine.

Motion (S. Benjamin): Moved to coordinate Evan and Mark to be the principal speakers at the Annual MAP conference with enough time to allow for informal discussion. Second (J. Colby-George). Judy seconded the motion.

Passed: 9:0:0 (H. Edmonds had departed the meeting.)

Motion (B. DellaValle): Moved to notify the people who made the suggestion that they provide the Board a proposal of how best to connect with LURC in a separate conference or as part of the NNECAPA conference. Second (S. Benjamin).

Passed: 9:0:0

8. **CPC Grant.** Stacy Benjamin.

- This process is moving forward.

9. **Budget.** Fred Marshall.

- The group reviewed the budget line items. Adding an additional line item for special projects was discussed.
- The newsletter line item was increased to \$1600.00
- Linda noted that she is still psoting items for the web page to Jim Fisher. We have a volunteer that will do this when the new one goes in.
- The group discussed the workshop line item. We need to re-dedicate the line item for credit management. It was also discussed if special project line item is needed.
- Beth offered that there should be \$2000.00 for special projects. Mac expressed concern and noted that this goes over-budget. It was noted that cash reserves might have to be accessed. Our goal with the annual meeting is break even thus this line item would be zero. In a worst case scenario the cash reserve fund is tapped. Maureen noted that guidelines for this special projects line item needs to be outlined. Judy offered to reduce the amount to \$1,000.00. Stacy offered \$1500.00. Having adequate funds for the NNECAPA meeting was also expressed as a concern.
- Revenues were reviewed by Maureen. Cash reserves were discussed and policies for surplus policy were also reviewed.
- The Board discussed whether NNECAPA should have its own line item. There was consensus to separate the line items. \$2,000 for NNECAPA and \$1,000 for MAP.
- A reminder to discuss the costs for registration for the annual MAP meeting.

- Communicating the budget to the members was discussed. A new draft of the budget will be circulated to the Board for the April meeting so it can be voted upon prior to the newsletter.

10. Other. Board members

- Beth updated the Board on Board nominations. She has not heard from other people. Some want to step down and others are willing to step up. The group discussed the level of interest for being President.
- Beth also updated the Board on the LPC work. Conservation Law Foundation is now contacting this group.

11. Next scheduled meeting - April 10, 2009